

Date: .....  
Ref. No: .....  
[To be completed by the Administration Service]

To: The Assembly of the .....  
Department

**Date:** .....

**Subject: Appointment of a Seven-Member Examination Committee for**

**Mr./Ms. ....'s [candidate's name] PhD Thesis**

We, the undersigned, appointed by the Assembly of the ..... Department (decision no. ../-.-.....) as members of the Three-Member Advisory Committee supervising Mr./Ms. ....'s PhD Thesis «.....», certify that the PhD candidate has written the Thesis, which we have thoroughly examined.

We consider that the PhD Thesis has been successfully completed, and we approve the candidate's request for the Thesis public defence and evaluation. We, therefore, request that the item 'Establishment of a Seven-Member Examination Committee for the PhD candidate Mr./Ms. ....' be included in the agenda of the next Assembly meeting (a detailed report is attached).

or

We consider that the PhD Thesis has not been successfully completed and do not approve the request for the Thesis public defence and evaluation at present, as ..... (reasoned comments are provided).

We, thereby, recommend that:

a) the PhD candidate improve his/her Thesis by taking the necessary steps to address the comments as mentioned above, within a maximum timeframe of two (2) months, and b) the Thesis be resubmitted for public defence and evaluation when the improvements have been completed.

Respectfully,

The members of the Three-Member Advisory Committee:

SUPERVISOR	1. (Name, Rank, Department) (Signature)
ADVISORY COMMITTEE MEMBERS	2. (Name, Rank, Department) (Signature)
	3. (Name, Rank, Department) (Signature)