Date:
Ref. No.:
[To be completed by the Administration Service]
To: The Assembly of the Department
Date:
Subject: Extension to Mr./Ms's PhD Thesis Submission Deadline
or Non-Acceptance of Mr./Ms's PhD Thesis Submission Deadline
Dear Chair,
The Three-Member Advisory Committee for the PhD candidate
approve/deny the extension to his/her PhD Thesis Submission Deadline
(justify).

Respectfully,
The Members of the Three-Member Advisory Committee

SUPERVISOR	(Name, Rank, Department) (Signature)
ADVISORY COMMITTEE MEMBERS	2. (Name, Rank, Department) (Signature)
	3. (Name, Rank, Department) (Signature)